**Bath & North East Somerset Educational Psychology Service**

**Early Intervention and Prevention Offer**

**2025-2026**

For the 2025-2026 academic year, the Educational Psychology Service (EPS) is pleased to be offering an expanded early intervention and prevention offer to educational settings in Bath and North East Somerset.

The aim of this offer is to provide support and advice to settings, increasing their capacity to meet the needs of children and young people. In doing so, the EPS hopes to address emerging needs, preventing these from escalating and therefore reducing the number of children and young people who require high levels of intervention and resourcing in future.

Each educational setting has an allocated Link EP (Educational Psychologist) from our service. Each setting has access to six visits per academic year (one visit per term) from their Link EP. Each visit lasts up to three hours (half a day).

The first visit will act as an opportunity for the educational setting to speak with their Link EP about current setting context, what is going well and areas for development. The educational setting and Link EP will establish which aspects of the EPS offer would best suit the setting’s needs and plan their remaining five visits for the academic year.

**Menu Summary**

|  |  |
| --- | --- |
| **EP Offer** | **Time** |
| CYP consultation & review | 2h per CYP (across two visits) |
| Reflective supervision & development session for SENCO | 1h per session |
| Reflective thinking space for staff (single) | 1h per member of staff |
| Reflective thinking space for staff (group) | 2h per group |
| Whole class consultation with class teacher & review | 2h per class (across two visits) |
| Solution-focused drop-ins | 3h per drop-in session |

**Menu of EP Involvement**

Child / Young Person Consultation & Review

*2h per child / young person (1h for consultation; 1h for review); Maximum of six children / young people within one academic year*

EP to facilitate a 1-hour consultation meeting with relevant members of staff (and parent / carer if wanted) about an individual child or young person. EP to facilitate a 1-hour review meeting 1-3 terms later.

The EP will not observe or complete any direct work with the child or young person. Consultees will be responsible for making a record of the consultation. EPs may make notes for the purposes of reflection and to aid with psychological formulation, but these will not be distributed. Informed consent from parent / carer (and young person if over 16 years) is required.

This is early intervention and prevention work, therefore children and young people who have an EHCP (Education, Health and Care Plan), or are undergoing an EHCNA (Education, Health and Care Needs Assessment), are not eligible. Consultations cannot be used to discuss children and young people for whom educational settings hope to, or expect to, request an EHCNA within the next calendar year.

Reflective Supervision and Development Session for SENCO

*1h per session. Remote option available.*

An opportunity for the EP and the SENCO to discuss areas that the SENCO would like to reflect upon and problem-solve, using solution-focused approaches. SENCOs will be responsible for their own record of topics covered, if required.

Reflective Thinking Space for Staff (single)

*1h per member of staff, per session. Remote option available.*

An opportunity for a member of setting staff to spend time talking with an EP. Staff to think about what they would find helpful to discuss or reflect upon with the EP in advance of the session. Staff will be responsible for their own record of topics covered, if required. Informed consent from the member of staff is required.

Reflective Thinking Space for Staff (group)

*2h per group, per session.*

An opportunity for a small group of setting staff (maximum four members of staff) to spend time talking with an EP together. Staff to think about what they would find helpful to discuss or reflect upon with the EP in advance of the session. Staff will be responsible for their own record of topics covered, if required. Informed consent from each member of staff is required.

Whole Class Consultation with Class Teacher & Review

*2h per class (1h hour for consultation; 1h for review). Remote option available.*

EP to facilitate a 1-hour consultation meeting with a class teacher about approaches and strategies for understanding and supporting their whole class (not individual children or young people). EP to facilitate a 1-hour review meeting 1-3 terms later.

The EP will not observe or complete any direct work with the class. Consultees will be responsible for making a record of the consultation. EPs may make notes for the purposes of reflection and to aid with psychological formulation, but these will not be distributed. Informed consent from the teacher is required.

Solution-focused Drop-Ins

*3h per drop-in session; limited to 30 minutes per person who attends the drop-in session. Remote option available.*

Opportunity for members of staff to speak to an EP about their work with children and young people in the setting. Individual children and young people may only be discussed on an anonymous basis. Staff will be responsible for their own record of topics covered, if required. The SENCO will organise the timetable in advance to maximise the use of the time available.

**Additional information**

Visits cannot be joined together or carried over; if a visit does not happen during a term, it cannot be reclaimed at a later point in time.

Any consent forms required must be received by the EPS Admin Team at least two weeks prior to the planned visit.

Each visit is entirely in person or entirely remote (not a combination of the two).

Settings are expected to complete feedback and evaluation questionnaires 3 times per academic year. These will be shared by the EPS Admin Team via e-mail. If responses are not returned to the EPS Admin Team at least two weeks prior to the visit, Link EPs will be unable to complete planned visits. This supports the collection of data to allow for monitoring and review of early intervention and prevention work.

High workloads mean EPs do not have capacity to issue reminders, so it is expected that settings will be proactive in taking up this offer, making arrangements, and gaining consent if they wish to do so.

**Bespoke Professional Development Offer**

If settings are seeking training, then they are directed to contact the Inclusion and SEND Advice Service. The EPS has a Bespoke Professional Development offer which can be accessed via the Inclusion and SEND Advice Service contact form.

The Bespoke Professional Development offer is designed to support the continuous growth and wellbeing of educational setting staff through personalised, relevant, and practical learning opportunities. This offer is shaped around the unique needs of your setting and can include:

* Targeted training sessions aligned with educational setting priorities
* CPD opportunities that reflect individual roles and aspirations
* Interactive workshops to build skills and confidence
* Reflective practice, coaching, and peer learning

Whether you're a teacher, teaching assistant, SENCO, or part of the wider school team, this offer ensures professional development is meaningful, manageable, and impactful.

**B&NES EPS Early Intervention and Prevention Offer Planning Form 2025-2026**

**Name of educational setting:**

**Name of key person (e.g. SENCO):**

**Email of key person:**

**Name of EP:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Term** | **Date & Time** | **Completed?** | **Notes** |
| Term 1 |  |  |  |
| Term 2 |  |  |  |
| Term 3 |  |  |  |
| Term 4 |  |  |  |
| Term 5 |  |  |  |
| Term 6 |  |  |  |

**Planning & Notes**

|  |  |
| --- | --- |
| **Term 1**  Introduction, context, what’s going well, areas of development, planning | **Hours**  3 |
| **Term 2** |  |
| **Term 3** |  |
| **Term 4** |  |
| **Term 5** |  |
| **Term 6** |  |

***EXAMPLE***

**B&NES EPS Early Intervention and Prevention Offer Planning Form 2025-2026**

**Name of educational setting:** *The Primary School*

**Name of key person (e.g. SENCO):** *A SENCO*

**Email of key person:** *SENCO@ThePrimarySchool.ed*

**Name of EP:** *E Psychologist*

|  |  |  |  |
| --- | --- | --- | --- |
| **Term** | **Date & Time** | **Completed?** | **Notes** |
| Term 1 | *7th Oct, 9.30am* | Checkmark with solid fill |  |
| Term 2 | *27th Nov, 1pm* | Checkmark with solid fill | *SENCO won’t be in, Deputy Head will organise* |
| Term 3 | *3rd Feb, 12.30pm* | Checkmark with solid fill |  |
| Term 4 | *26th March, 1pm* | Checkmark with solid fill |  |
| Term 5 | *14th May, 10am* | Checkmark with solid fill |  |
| Term 6 | *7th July, 9.30am* | Checkmark with solid fill | *Using the nurture room* |

**Planning & Notes**

|  |  |
| --- | --- |
| **Term 1**  Introduction, context, planning | **Hours**  3 |
| **Term 2**  *Consultation for child A*  *Whole class consultation with teacher M*  *Reflective session for SENCO* | *1*  *1*  *1*  *= 3* |
| **Term 3**  *Consultation for child B*  *Review for Child A* | *1*  *1*  *= 2* |
| **Term 4**  *Review for teacher M*  *Reflective session for SENCO* | *1*  *1*  *= 2* |
| **Term 5**  *Review for child B*  *Reflective thinking space for group* | *1*  *2*  *= 3* |
| **Term 6**  *Solution-focused drop in* | *3* |

**Consent Form for Educational Psychology Involvement**

***Child / Young Person Consultation & Review***

Purpose of the Consultation

Your child has been identified by their educational setting as someone who may benefit from a consultation and review with an Educational Psychologist (EP). This is part of an early intervention and prevention approach to support staff in understanding and meeting the needs of children and young people in their setting.

The consultation will involve a meeting between the EP and relevant staff members. You are welcome to attend and be a part of this. The EP will not observe or work directly with your child, and no formal report will be produced.

Eligibility

This offer is not available to children and young people who:

* Have an Education, Health and Care Plan (EHCP)
* Are undergoing an Education, Health and Care Needs Assessment (EHCNA)
* Are expected to have a request made for an EHCNA within the next calendar year

What the Consultation Involves

The EP will facilitate a 1-hour consultation meeting with relevant members of staff (and parent / carer if wanted) about your child. The EP will facilitate a 1-hour review meeting 1-3 terms later.

The EP will not observe or complete any direct work with your child. The EP will not write a record or report. The members of staff will be responsible for making a record of the consultation.

Important notes

The consultation is intended to support early intervention and collaborative problem-solving and this is a time-limited piece of work. There will be no further involvement from the EP beyond the consultation and review meetings.

Consent Declaration

I confirm that I have read and understood the information above. I give consent for the Educational Psychologist to facilitate a consultation and review meeting as described. I understand that:

* The EP will not work directly with or observe my child
* No written record will be produced by the EP
* I may attend the consultation if I wish

|  |  |
| --- | --- |
| **Child or Young Person’s Name** |  |
| **Educational Setting** |  |
| **Year Group** |  |
| **Parent / Carer Name** |  |
| **Signature (Parent / Carer)** |  |
| **Date** |  |
| **Educational Setting Representative Name** |  |
| **Signature (Educational Setting Representative)** |  |
| **Date** |  |

Young Person Consent Declaration

For young people aged 16 years and older, their consent is required in addition to parent / carer consent.

As the young person named above, I confirm that I give consent for the Educational Psychologist to facilitate a consultation and review meeting as described.

|  |  |
| --- | --- |
| **Young Person’s Name** |  |
| **Signature (Young Person)** |  |
| **Date** |  |

**Consent Form for Educational Psychology Involvement**

***Educational Setting Staff***

This form is to be completed by staff members who wish to participate in one or more of the following EPS activities. Please read the information carefully before signing.

Consent Options

Please tick the box(es) to indicate which activity/activities you are consenting to:

☐ Reflective Thinking Space (Single)

1 hour session with an Educational Psychologist (EP). Opportunity to reflect on professional experiences and challenges. You will be responsible for your own record of the session.

☐ Reflective Thinking Space (Group)

2 hour group session (up to 4 staff) with an EP. Shared reflective space to discuss professional experiences. Each participant is responsible for their own record.

☐ Whole Class Consultation

1 hour consultation and 1 hour review with an EP focused on strategies for supporting your whole class. No individual pupils will be discussed. You will be responsible for your own record.

☐ Solution-Focused Drop-ins

30-minute individual session within a 3-hour drop-in. Opportunity to discuss work with children and young people anonymously. You will be responsible for your own record.

Important notes

These activities are intended to support early intervention and collaborative problem-solving and this is a time-limited piece of work. There will be no further involvement from the EP beyond the meetings.

Consent Declaration

I confirm that I have read and understood the information above. I give consent to participate in the meeting indicated above. I understand that:

* These sessions are part of the EPS Early Intervention and Prevention Offer
* The EP will not produce or share written notes from the session
* I am responsible for keeping my own record of the session if I wish to do so
* Participation is voluntary and I can withdraw my consent at any time
* For group sessions, all participants must give consent individually

|  |  |
| --- | --- |
| **Member of staff name** |  |
| **Educational Setting** |  |
| **Signature** |  |
| **Date** |  |